Details

INSTRUCTORS:
Eileen A. Fradenburg Joy (eileenajoy@gmail.com)
L.O. Aranye Fradenburg Joy (lfraden@english.ucsb.edu)

GRADUATE ASSISTANTS:
Chip Badley (badley@umail.ucsb.edu)
Kristy McCants (kristen.mccants@gmail.com)

MEETINGS:
Select Wednesdays, 9:00AM – 12:00PM
Interdisciplinary Research Collaboratory
UCSB Library, 2nd Floor, Rooms 2322 and 2324

Policies

ATTENDANCE:
Due to the fast-paced nature and real-world professional consequences of this workshop, regular attendance is a must. We are on a tight schedule to finish the editing of these manuscripts and return them to their authors by the end of the quarter; because of this, the labor completed during each workshop is crucial to successful completion of manuscript editing. Please be in close contact with us about your ability to come to each workshop and to complete the required assignments.

COMPORTEMNT:
As part of a professional publishing entity, Punctum Books, this workshop is intended not just to introduce you to open-access scholarly publishing, but also to usher into existence three new books for the press. Please know that the work you are doing on each of these books is vital to their successful publication. To that end, you are a crucial member of the team to which you are assigned. Each of us will be responsible for completing the tasks assigned to us in order to get these books into excellent
EDITORIAL SHAPE TO BE RETURNED TO THEIR AUTHORS BY THE END OF THE WORKSHOP. IF YOU ARE STRUGGLING WITH THE WORKLOAD IN THIS WORKSHOP, PLEASE BE IN TOUCH WITH US SO WE CAN DECIDE HOW BEST TO HELP YOU PROCEED.

To promote an efficient, professional, and creative working environment, you’re invited to observe the following guidelines:

- Please be on time to each workshop;
- Please come prepared with the required assignments completed;
- Please know that you can ask any question, large or small, at any time;
- Please respect your colleagues’ time and efforts;
- Please know that we are here to help you with this process, and that trial and error is an important part of any design process.

Schedule

**January 17: Introduction**
- Introduction to open-access scholarly publishing and to punctum books
- Introduction to the three manuscripts
- **Assignment:**
  1. Skim through each of the manuscripts
  2. Email Eileen (eileenajoy@gmail.com) with your first and second manuscript choices (knowing that we will not be able to accommodate all first choices) by Sunday, January 28.

**January 31: Proofreading**
- Teams assigned for each book
- Introduction to proofreading + academic prose
- In-class exercise: proofreading excerpt from Craig Dionne, Posthuman Lear
- **Assignment:**
  1. Read your assigned manuscript completely.
  2. Prepare a reader’s report—Type up one page of notes on various aspects of the manuscript: general thoughts on the
Manuscript, on the argument or thesis; questions, large or small; notes on the voice, citation, prose style, etc. As a reader, what is most compelling? Most challenging? Make notes on anything and everything. Due February 7 on Dropbox.

**February 7: Copyediting**
- Sections of each book assigned to interns
- Introduction to copyediting
- Assignment:
  1. Proofread and copyedit your assigned section of your manuscript, saving all edits in the Dropbox folder as you go along. Due by February 21.

**February 21: Chicago Manual of Style**
- Introduction to Chicago manual style + verifying citations
- In-class exercise: an article from *Camera Obscura* as an example of Chicago manual style
- Assignment:
  1. Edit your assigned section of your manuscript to verify citations and make sure the sections conform to Chicago manual style. Due by March 7.

**March 7: Bibliography**
- Copyediting lab
- Editing a bibliography
- Assignment:
  1. Edit your bibliography for your assigned manuscript. Due by March 16.